



**SOUTH NASSAU
UNITARIAN UNIVERSALIST CONGREGATION**
228 South Ocean Avenue, Freeport NY 11520
(516) 623-1204, Fax (516) 771-9308
Rev. Catherine Torpey, Minister

POSITION AVAILABLE: Director of Religious Education (part-time)

South Nassau Unitarian Universalist Congregation (SNUUC) is seeking a part-time Director of Religious Education (DRE). This is a 10 month position starting in mid August 2008, and will be 15 hours, or 4.5 units, per week. We seek a candidate with a thorough understanding of and enthusiasm for sharing our UU faith.

SNUUC is a growing, friendly, welcoming congregation located in Freeport on the south shore of Long Island. We are a 145+ member congregation, and our Religious Education program serves 51 children and youth from preschool through high school.

The DRE facilitates the Religious Education program, including primary classes, youth program and other activities.

Our ideal candidate would be an energetic, caring person who is excited about expanding liberal religious education among Long Island families. We seek someone who is comfortable with and has enthusiasm for working with younger children. Our congregation also has a strong commitment to our large group of UU teens. We seek a candidate with expertise and sensitivity in balancing youth empowerment and age-appropriate religious education and guidance for our youth.

The DRE works closely with the RE committee to establish the mission, vision and goals of the RE program, and to determine programs and curricula. The DRE also works in collaboration with and is supervised by the minister.

Salary will be in accordance with UUA salary guidelines for religious education. In addition, professional expenses and dues will be reimbursed up to \$1,000.

RESPONSIBILITIES may include, but are not limited to:

ADMINISTRATIVE:

- Meeting monthly with the Religious Education Committee.
- Meeting with the minister on a regular basis and with the Board of Trustees as requested.
- Submitting a monthly report.
- Recruiting volunteer teachers for RE classes.
- Keeping records on enrollment and attendance.
- Overseeing the RE budget in cooperation with the RE chairperson(s).
- Writing a monthly column for the newsletter "The Open Line".

SUPERVISORY:

- Supervising RE classes and youth program.
- Supervising SNUUC child-care on Sundays and special occasions.
- Providing support for volunteer teachers, facilitating teacher orientation and training, providing ideas and materials for teachers throughout the year.

CURRICULA:

- Selecting and adapting curricula to meet the needs of the children and youth.
- Welcoming newcomers and interpreting UU RE philosophy and curricula.

WORSHIP:

- Creating and presenting an age-appropriate worship for the children.
- Working collaboratively with the RE committee and minister to create intergenerational services.
- Designing and implementing holiday programs and special events.

PROFESSIONAL:

- Acting as liaison to the Long Island Area Council and disseminating information regarding programming.
- Attending conferences and workshops as part of continuing education.

QUALIFICATIONS:

- Undergraduate degree
- Knowledge of Unitarian Universalist principles and history
- Experience as a DRE or in a related field such as teaching, child development or human services

SKILLS AND ABILITIES:

- Work collaboratively as well as independently
- Build rapport with congregation and staff
- Recruit, train and energize volunteers
- Manage projects and programs
- Work with groups in a leadership role
- Strong interpersonal and problem solving skills
- Strong written and oral communication skills
- Strong organizational skills
- Basic computing skills

Lisa Bilello and Sharon Nanos, co-chairs, DRE Search Committee, SNUUC

Contact Information:

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